The following list contains some key points that a manuscript must be complied with. Please note that this sheet is a guide to review and should not be used as a review form.

Original Papers

Title
Proper reflection of the contents
Concise
Not a questioning form
Not a declarative form

Abstract
Complete yet succinct
Independent
Proper length

Introduction
Informative but brief background for the readers
The present scientific gap described
Study rationale adequately described
Clear statement of the objectives of investigation

Materials and Methods
Proper Sampling
Clear inclusion/exclusion criteria
Clear description of methods
Scientifically acceptable methods
Study design consonant with the objectives
Adequately described ethical issues

Results
Providing the expected results
Proper statistical analyses and reports
Results in line with the study’s objectives presentations of this paper in meetings are mentioned in the covering letter.

Discussion
Already published studies mentioned
Well description of differences/similarities with other studies
Discussing the potential limitations of the study

Conclusions
A brief conclusion according to the study’s questions
Acceptable degree of certainty in the conclusion

References
Valid and up-to-date
Style complied with the journal’s format

Figures
Informative
Additional data to the text
Proper number/amount
Desirable resolution and quality

And...

The paper is original
No misconduct (plagiarism/fabrication/falsification/duplicate publication)
The paper adds to the global knowledge

Case Reports

Title
Proper reflection of the contents
Concise
Not a questioning form
Not a declarative form

Introduction
Informative but brief background for the readers
Importance of reporting the case adequately described

Case Report
Providing all necessary data of the case
Reasonable diagnostic and therapeutic interventions
Convincing evidence for diagnosis

Discussion
Already published studies/case reports mentioned
Well description of differences/similarities with other cases
Proper interpretation of the diagnostic/treatment measures
A brief conclusion according to the report
Acceptable degree of certainty in the conclusion

References
Valid and up-to-date
Style complied with the journal’s format

Figures
Informative
Additional data to the text
Proper number/amount
Desirable resolution and quality

And...

The paper is original
No misconduct (plagiarism/fabrication/falsification/duplicate publication)
The paper adds to the global knowledge